



**Lil'Ravers**

# Risk Management Plan

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## 1. Introduction

Lil'Ravers is a Central Coast based mobile disco and karaoke business specialising in children's parties, school and community events as well as other functions as per arrangement. Services are provided in both residential and commercial premises as required.

## 2. Purpose & Application

The purpose of this Risk Management Plan is to ensure that all services provided by Lil'Ravers have been assessed for health and safety risks to the owner operators, their clients / customers and any other persons who may be present during an event with a commitment to zero incidents or injuries.

## 3. Definitions & References (as per this management plan)

**Hazard** – potential source of harm to a person or persons as a result of / in the course of service provision by Lil'Ravers

**Risk** - likelihood of an incident or injury as a result of a hazard identified in the course of service provision by Lil'Ravers

**Risk Assessment Checklist**- Site specific checklist to be completed to ensure that hazards are identified, and actions can be put in place to eliminate the hazards and reduce the risk of incident or injury.

**Safe Work Method Statement (SWMS)** – in the provision of services the identified activities their associated risks and the measures that will be put in place to mitigate an incidence of harm to a person or persons.

## 4. Managing Risks

Lil'Ravers has implemented a range of procedures, activities and controls to reduce or mitigate risks associated with providing services at residential premises, at commercial venues and at community events as required. Lil'ravers will co-operate and comply with any WHS policy, procedure or directive governing any venue or event, including but not limited to participating in safety inductions, training, or participating in any consultative risk assessment activity.

### 4.1 Safe Work Method Statement

Lil'Ravers has carefully compiled on a SWMS the list of activities, throughout the course of service provision that may be hazardous and documented the mitigation activity that must be undertaken prior to the commencement an event or party. This SWMS has highlighted the general activity common to all events and must be used in conjunction with the Risk Assessment Checklist, which is residence, site, or venue specific.

## 4.2 Risk Assessment Checklist

Lil'Ravers has a Risk Assessment Checklist that is completed for each specific site, residence or venue to ensure that risks that are not common to all those captured on the SWMS are consultatively identified, considered and action plans put in place to reduce or mitigate identified risks. These checklists are completed prior to the commencement of any event or party.

## 5. Equipment

Lil'Ravers routinely inspects all equipment used for damage or faults and ensures maintenance servicing is undertaken in line with manufacturer's recommendations. Additionally all equipment, leads ,power supplies and RCDs are tested and tagged by a competent person at least every 12 months. Equipment without a current "tag" will not be used.

## 6. Personnel

The owner operators of Lil'Ravers are solely responsible for the works undertaken by the business and guided by this management plan. It is not common for any volunteers or third parties to undertake works on behalf of Lil'Ravers, but in the event this was to occur, any and all representatives working on behalf of the business would be trained in the content and intention of this plan, and required to participate in the risk assessment activity for that event.

## 7. Stop Unsafe Work / Event

Lil'Ravers encourages participation from clients and customers in all risk assessment activity, prior to the commencement of an event or party. Further, any hazard identified by Lil'Ravers personnel, or a client or customer throughout the course of an event or party will be addressed immediately. Where the risk is considered likely to cause incident or injury, the event or party will not proceed until the hazard has been addressed and risk has been mitigated / eliminated.

## 8. Document Management

This management plan will be reviewed annually or as deemed appropriate where the business makes changes to services provided.

Version	Date	Authors	Summary of Changes
1.0	28/1/2021	K & D Sims	New Management Plan
2.0			
2.1			